

Official letter head

Frankfurt School of Finance & Management gGmbH
Adickesallee 32-24
60322 Frankfurt am Main
Germany

Mr/Mrs. [xxx] :

I, the undersigned, offer to provide the consulting services for [Title of consulting services] in accordance with your Terms of Reference shared on [Date].

My fees are [net of taxes, estimated at..., as applicable]

I offer to implement the assignment using the following approach: [outline your approach and methodology in one paragraph]

I am planing the following milestones for the assignment:

Task / Activity	Expected Deliverable	Timeline
[Task 1]	[Deliverable 1]	[Date]
[Task 2]	[Deliverable 2]	[Date]
(Expand rows as needed)		

I hereby submit my Proposal, which includes this Technical and Financial Proposal.

I understand that you are not bound to accept any Proposal you receive.

I remain,

Yours Truly,

Name of the Consultant :

Address :

Signature: