



# MBA INTERNATIONAL HEALTHCARE MANAGEMENT

## APPLICATION CHECKLIST



In addition to answering the questions in the online application, please upload the following materials (pdf, word or jpg files) as part of the admissions process:

**TRANSCRIPT OF RECORDS AND DIPLOMA/ DEGREE AWARD CERTIFICATE**

Please include certified translations in English or German if the originals are in another language.

**CV IN ENGLISH**

**ENGLISH PROFICIENCY CERTIFICATION**

Please submit your TOEFL or IELTS score report. You are welcome to upload a screenshot of the results/ test taker report once you have received it. However, we would also need the official institution report from ETS. Our institution code for the TOEFL is 0239.

In certain cases, you may qualify for a waiver for the language test: Applicants who are native English speakers, who have earned a degree from a university, where the programme was taught exclusively in English, or who have spent a minimum of one year studying/ working in English may qualify for a waiver. Please note that if you earned your degree in a non-English speaking country, you will need to submit proof from your university that the language of instruction was English.

**ADDITIONAL DOCUMENTS (IF APPLICABLE)**

Proof of relevant work experience, extracurricular activities, additional training/ education or the like, which can be useful in support of your application, should be submitted with the online application.

**LETTER OF RECOMMENDATION**

**COPY OF YOUR PASSPORT**

