In addition to answering the questions in the online application, you will need to upload the following documents (only pdf, word or jpg files):

- **Secondary School Diploma**
  (e.g. Abitur, IB Diploma, US High School Diploma etc.)
  If you have not yet graduated and are unable to provide us with your final diploma, then please upload your two latest grade transcripts instead. Please include both the original versions and certified translations in English or German if the originals are in another language. If you are taking the IB, then we also require your predicted grades.

- **Copy of your Passport or ID**

- **Letter of Motivation (optional, however recommended)**
  Please note that we do not accept general motivation letters. Please check our application portal and respond to the given question.

- **Additional Documents and CV**
  Proof of relevant work experience, extracurricular activities, additional training/education and previous studies (including transcripts), if applicable, should be submitted with the online application.
APPLICATION CHECKLIST

☐ English language requirements
   For our German core track, please provide us with one of the following score reports:
   - TOEFL iBT (minimum score: 75) or
   - TOEFL ITP (Frankfurt School, minimum score: 543) or
   - IELTS Academic (minimum score: 6.0) or
   - Cambridge English First Certificate (B2) or
   - Pearson Test of English Academic (minimum score: 58)

   For our English core track, please provide us with one of the following score reports:
   - TOEFL iBT (minimum score: 90) or
   - TOEFL ITP (Frankfurt School, minimum score: 577) or
   - IELTS Academic (minimum score: 7.0) or
   - Cambridge Certificate in Advanced English (C1) or
   - Pearson Test of English Academic (minimum score: 76)

Further information regarding our language requirements
   - In order to complete your online application, you must have either already completed an English test or let us know when you are planning on taking one. At Frankfurt School, we additionally offer you the opportunity to fulfil the English language requirements by taking part in our TOEFL ITP here on campus. Please be aware that you can only register for the TOEFL ITP when filling out the online application for our Bachelor of Science Programme. It is completely up to you whether you choose to take our test or an external one.
   - Our institutional code for the TOEFL iBT is 0239.
     You are welcome to upload a screenshot / test taker report once you have received it. However, the official institution report still has to be sent to us for verification.
   - In certain cases, you may qualify for a waiver from our language requirements.
   - Test results must not be older than 24 months before the start of the intake (that is, no older than September 2018 for the 2020 intake), except for the Cambridge certificates, which are valid for life.

Futher questions ➤ bachelor@fs.de

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