

Application and Allocation Guidelines for FS Dorms

These criteria are used to define the criteria according to which as many students as possible can be granted the temporary accommodation in the student dorms of the Frankfurt School of Finance and Management Stiftung (rotation principle).

§ 1 Application Procedure

1. The application for the conclusion of a leasing contract for admission to a student residence in the FS, which is to be reached via the FS homepage, must be completed in full.
2. The applications shall be processed in the order of their receipt in time.

§ 2 Residence authorisation

1. The FS provides accommodation for a limited period, for students enrolled in the FS with an emphasis on first-semester students in Frankfurt am Main (first semester or university change) and exchange students pursuant to § 2 Abs 3. A contract can only be awarded if a signed Contract with FS for study purposes exists. However, there is no entitlement to a lease agreement.

The basic residence right applies to this narrow group of persons, provided that the student

- a) is in the FS-apprenticeship as a Bachelor or Master or
 - b) in another comparable higher education or
 - c) is in the doctoral programme and has not yet been completed.
2. If the student terminates the study contract with the FS after the tenancy agreement has been concluded, the following two cases occur:
 - a) If the person is no longer a student, the contract is treated as if the tenant had terminated the contract.
 - b) If the person is then enrolled as a student at another university, the contract is treated as in a), unless there were no followers on the waiting list regarding §2 paragraph 1 or 3.
 3. Foreigners who are temporarily resident in a state or university exchange or special study programme at the above-mentioned institution are also eligible for residence.
 4. If no candidate fulfilling the criteria of the preceding paragraphs 1 and 3 can be present, then a lease with the following prioritisation may also be made subject to a time limit of six or 12 months
 - a) to foreign students temporarily residing at Frankfurt universities within the framework of state or university exchange or special study programmes;
 - b) students who are studying at a university in Frankfurt
 - c) to students who are studying at a university and who are in Frankfurt for an internship.

5. In order to ensure economic viability, in particular in the event of an otherwise imminent vacancy, rental to members of the bodies referred to in paragraph 1 may be carried out to members of staff of the bodies referred to in paragraph 1 as long as the leasing of the group of persons referred to in paragraphs 1 and 3 is not jeopardised. For the extended group of persons, free-standing housing can only be rented for a limited period of time, for a period of maximum six months.
6. Proof of the right to reside in accordance with the provisions of the preceding paragraphs 1 and 3 shall be provided to the FS by the applicant as soon as possible by e-mail without prior request. (at the latest by three weeks from the start of the semester, usually by submitting the current enrolment certificate)
7. Exceptions may be permitted by the FS in individual cases.

§ 3 Award procedure

1. The applications are first recorded electronically, managed and deleted after the conclusion of the matter.
2. Vacant dormitories will be allocated according to the chronological order of receipt of the applications and the contingents to be taken into account.
3. In accordance with a contingent concept, the following quotas are applied to all available rooms up to two months before the start of the rental period:

House A:

Bachelor's degree: 25% and
Exchange programme: 20%

House C:

Master of Finance (MOF): 25%
Master of Business Administration (MBA): 10%
Master in Management (MIM): 8%
Master of International Business (MIB): 6%
PHD: 4%

Quotas that have not been exhausted two months before the deadlines (01.08 / 01.10 and 01.02) are transferred to a joint pool and are allocated according to § 2.

§ 4 Renting time limitation

1. In order to allow as many students as possible to live at a reasonable price, the duration of the lease is limited to six and 12 months. In exceptional cases this can be increased by a few months.
2. Fixed 12-month contracts (start date 01.08 / 01.10 for MBA) and fixed 6-month contracts (start date 01.02.20xx) are offered.
3. Exchange students are offered fixed six-month contracts at both times. (01.08 and 01.02).
4. The rooms may not be subleased.
5. In the case of premature withdrawal, the FS Dorms supports the student in finding a student replacement who takes the remaining term of the existing tenancy contract
6. Only in justified exceptional cases (§2.4) may a connection lease be offered to a student.

§ 5 Verification of the right to residence

1. The FS shall be entitled to carry out a review of the right to reside in the event of infringement of these regulations.
2. A termination shall be given in the following cases:
 - a. For residents who have given false information during the application
 - b. In the event of the elimination of the requirement from § 2
 - c. For residents who have rented another apartment in Frankfurt am Main or Offenbach
 - d. Upon completion of the examinations without the direct connection of a second study
 - e. In case of serious or ongoing violations of the order in the dormitory
 - f. In all other cases of abuse of the right to reside

§ 6 Reasons of exclusion

Not entitled to reside are applicants:

- a) who are predominantly employed and who are subject to a social insurance obligation.
- b) who have already rented living space at the FS and who had or still have open payment positions or whose lease has been terminated by FS.
- c) who have already rented housing at the FS or at another similar facility to provide the student residence with dormitories.