

## Terms of participation

### FS Alumni Executive Week Shanghai 2020

*May 24 to 29, 2020*

FS Alumni Executive Week Shanghai 2020 (hereinafter referred to as the “**Event**”) is organised by Frankfurt School of Finance & Management gGmbH (hereinafter referred to as “**Frankfurt School**”).

All Frankfurt School graduates are eligible to participate in the event as well as members of Frankfurt School’s alumni association, FS Alumni e.V., upon submission of proof of membership. Each participant is entitled to bring one accompanying person to the event. The specified prices and booking conditions apply.

Participants may only register for the event online, via the link provided. An applicant is only deemed to have successfully registered for the event once s/he has paid the invoice by bank transfer within 10 days of receipt. The invoice for the services defined at the specified prices and under the specified booking conditions will be sent to applicants by e-mail at the e-mail address provided in the online registration form.

If the participant wishes to make changes or additions to his/her data or cancel his/her participation in the event, this may only be done in writing (e-mail is sufficient). In the event that the participant cancels his/her participation, the date on which the written notice of cancellation is received by Frankfurt School is definitive. Participants may cancel free of charge until February 29, 2020 inclusive.

After this date, the following cancellation fees shall apply:

- up to and including March 16, 2020: 50 percent of the agreed costs,
- up to and including May 24, 2020: 100 percent of the agreed costs.

Frankfurt School reserves the right to cancel the event up to 60 calendar days before it is due to take place if the number of participants who register is less than the minimum number of 12 participants. This shall also apply if the event is significantly hampered, placed at risk or otherwise impaired as a result of unforeseeable force majeure.

In the event that the event is cancelled by Frankfurt School, the fee for participating in the event shall be refunded in full. Frankfurt School shall not assume any other liabilities arising from such cancellation and shall not be held liable for any additional reimbursement.

We strongly advise all participants to take out travel insurance covering cancellation risks associated with arrival, departure and accommodation. Each participant is responsible for the validity of his/her travel documents and for ensuring that s/he has sufficient health insurance cover.

Frankfurt School shall not be liable for damages caused by force majeure, riots, war, natural disasters or other events or incidents for which Frankfurt School bears no responsibility (such as e.g. strikes, lockouts, traffic disruption, acts of government at home or abroad).